

Step 3: Change Date/Time on User DKT3000- or 2000-series LCD Telephones

Once access codes **#651** and **#652** have been programmed into the system, any end user can change the system date and time from their DKT3000- or 2000-series LCD telephone if their Strata CTX telephone system has this feature.

➤ To set the date

1. Press an idle extension or phantom extension while listening to dial tone, then enter **#651**. You hear a confirmation tone. If you hear fast busy, the feature code has been changed or is not programmed.
2. Enter the date (YYMMDD). Example: To enter October 9, 2002, enter YY (02), MM (10), DD (09).
3. Press **#**. You hear a confirmation tone.
4. Press **Spkr**. The telephone returns to the idle mode.

#651

#651 021009

NO. NNN
OCT 09 FRIDAY 12: 05

➤ To set the time

1. Press an idle extension or phantom extension while listening to dial tone, then enter **#652**. You hear a confirmation tone. If you hear fast busy, the feature code has been changed or is not programmed.
2. Enter the time (HHMMSS) in the 24-hour clock format.
H=hour, M=minute and S=seconds. Use leading zeros: 060530 = 6:05AM and 30 seconds; 143045 = 2:30PM and 45 seconds.
3. Press **#**. You hear a confirmation tone.
4. Press **Spkr**. The telephone returns to the idle mode.

#652

#651 120500

NO. NNN
OCT 09 FRIDAY 12: 05

Note The day-of-week (Monday, Tuesday, etc.) is automatically set by the system.